

MINUTES OF MEETING
Steering Committee meeting in Piteå on 05th June 2020

I. Information of the meeting:

1. Participants:

* MC's members from both sides: Ms. Brith Fäldt, Mr. Anders Lundkvist, Prof. Jan Dahl, Mr. Bo Wiberg, Mrs. Åsa Wikman, Mr. Trần Thanh Tâm (Deputy Director of Industry and Trade Department) and Mrs. Nguyễn Thị Vân Hà (connected from Ho Chi Minh city).

Mr. Trần Anh Thu had extraordinary Standing Committee meeting with Provincial Party Committee so he was absent.

Mrs. Phan Thị Yến Nhi (Deputy Director of Science and Technology Department) had business with Ministry of Science and Technology so she was also absent.

* PG's members: Mr. Göran Dahlén, Mrs. Phạm Ngọc Xuân, Ms. Trịnh Thị Kim Vô, Mr. Trần Nhân Tâm

2. Chairwoman: Mrs. Brith Fäldt

3. Time and place: 14.00 - 15.00 Vietnamese time – Online meeting (via Skype)

II. Contents of the meeting:

1. Opening the meeting by Brith Fäldt

2. Minutes from the last meeting in March

- Approved contents of the minutes of Monitoring committee meeting in Piteå in June 2019.

3. Discussion and decision about prolonging the projects, adjusting activity plans and new timeline:

For the present project:

October – December	Visit in An Giang
October/December 2020 or in 2021	Visit in Piteå

- Adjusting activity plans:

March 2020	Visit in Piteå was canceled
June 2020	Visit in Piteå was canceled
August/September 2020	Visit in An Giang was canceled

- Suggested new prolonged timeline:

Present project	October-November 2021
Expansion project	March 2021
New application	Jan – March 2021 or October 2021

After getting budget for 2020, project team in An Giang will implement what they are able to such as demonstration programs, study tours, trainings and seminar with farmers and target groups.

Regarding online meeting between students of Pitea and An Giang, Åsa informed that they have 04 students who are willing to join in this activity. However, we need to discuss more in detail about ages, criteria, contents and how to help students connect to each other.

Mrs. Ha and Mr. Jan will contact by email and discuss about how they can organize the expertise meetings for knowledge exchange and sharpen plan for small scale pilot plant.

Project team will discuss to each other in detail later (budget, activity plans, online meeting between An Giang students and Piteå students).

4. Financial report: Bo Wiberg

We have to adjust budget as well as allocation of funds due to changed timeline of projects both in An Giang and Piteå.

Representatives from Project management unit of An Giang have discussed with Financial Department about budget for project's activities (which are able to carry our without effects of Covid-19). For remaining activities which must wait for new notifications from Central government, they will consider to distribute in the end of 2020 (if possible). Therefore, project team has discussed to each other how to implement activities while waiting for the budget.

5. Discussion and decision about dissemination of the project in An Giang as well as Piteå. Approved application for a dissemination seminar in An Giang.

We need one dissemination workshop in An Giang as the last project and we got approval from ICLD. This will be organized when the project is closed.

12. Closing of the meeting: Ms. Brith Fäld closed the meeting and we ended the meeting connection.

Chairwoman of the meeting



Brith Fäldt